



BOJANALA PLATINUM DISTRICT MUNICIPALITY

Bojanala Platinum District Municipality has a vacancy for a suitably qualified, highly motivated and dynamic person within Community Development Services Directorate who will perform the duties of an Information Management Officer on a permanent basis.

INFORMATION MANAGEMENT OFFICER

Key responsibilities

1. Development, implementation and maintenance of Municipal Health Information Management System
2. Responsible for data collection, collation, analysis and quarterly reports

Requirements & Experience:

- An appropriate qualification on information management especially within a health environment
- Must be willing to travel and work extended hours
- 02 - 03 years experience on information management
- Code 08 Driver's Licence

Skills:

- Ability to use computer programmes and business process tool for Municipal Health Information Management

Salary: R200 316 plus R4 524 non-pensionable allowance per annum until 30 June 2010 (Level 05 of Grade 10 Municipality)

Closing date: 12 March 2010

Enquiries should be made to: The H.R. Officer on Tel: (014) 5928883. Interested candidates should send a comprehensive CV with certified copies of qualifications to: The Municipal Manager, Bojanala Platinum District Municipality, P O Box 1993, Rustenburg 0300. No fax or e-mail will be accepted.

Bojanala Platinum District Municipality as an employer applies employment equity and equal opportunity to all applicants.

IF YOU ARE NOT CONTACTED WITHIN SIX WEEKS AFTER THE CLOSING DATE FOR APPLICATIONS, YOU MUST REGARD YOUR APPLICATION UNSUCCESSFUL. PLEASE DO NOT SEND ORIGINAL DOCUMENTS.